

**CYSA CCSL Metro Section  
Penalty and Disciplinary Procedures  
2013  
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The procedures outlined below apply to red cards received in the **CCSL Metro Section games**. They do not apply to red cards received in tournament games. Red cards received in tournaments will first be heard by tournament committees and then sent to your District Commissioner.

1. Metro Section PAD procedures will, at all times, be in compliance with those procedures outlined in the current California Youth Soccer Association Protest and Appeals Manual and the CCSL By-Laws (June 2013).
2. Any and all game send off (red card) reports **must be submitted to the Metro Section PAD Chair (electronically or by mail) within 24 hours of the issuance of the red card.**
3. Procedures for PAD meetings are found in the CCSL By-Laws. Under these by-laws, the following will be adhered to:
  1. *24-Hour Sendoff Reports* must be **received by the Metro Section PAD Chair no later than Tuesday of the week following the game in which the red card was issued.**
  2. During the Metro Section season, PAD Committee meetings will normally be held on Thursdays as necessary at a location determined by the Metro Section PAD Chair or the Metro Section Director (Administrator).
  3. **Video tapes will not be allowed or reviewed and witnesses will not be called for interviews at these weekly PAD meetings.** However, *written statements from coaches, players, and league officials and, in some instances, observers will be reviewed by the PAD Committee* during the PAD Committee hearing process.
  4. Written documents which an interested party (as defined above) wishes to have considered by the PAD Committee must be submitted to the PAD Chair **no later than Tuesday of the week following the game in which the red card was issued.**
  5. Decisions of the PAD Committee will be sent electronically to your Metro Section League Representative as well as Metro Section and applicable District officials. **You must contact your Metro Section League Representative** for the PAD decision and any other appropriate follow up.
  6. Should a party wish to appeal a decision of the PAD Committee, that party must follow the appeal process presented in the CCSL By-Laws (June 2012), Article 13, Part 8.) and submit a **written appeal to the CCSL Director no later than seven (7) calendar days from the date of notice of decision accompanied by a check for the amount of \$100 made payable to CCSL.** All such appeals will be administered in per the above cited CCSL By-Law article.

## What do I need to do when a Red Card is issued to me as a coach or one of my players?

1. Under our CCSL rules, *each head coach is responsible for making sure that the proper player/coach pass is given to the referee.* In addition, the **home team** coach *must* make sure that the referee has the proper paperwork and knows where to send the 24-hour report, game card and passes (to the PAD Chair at the address listed on the reverse side.) ***Make sure the referee knows that he or she is not to send that 24 hour report to their league referee coordinator. It must be sent to the Metro Section PAD Chair.***
2. If a referee does not send in the paperwork in a timely fashion, the **home team** may be held responsible for that failure and penalized in accordance with CCSL Rules.
3. When a red card is issued in a game, you should ***immediately*** contact your Metro Section League Representative and your Age Group Coordinator so that they may effectively track the process for you.
4. Coaches, players and witnesses to the ejection may submit a written accounting of the circumstances surrounding the issuance of the red card to the PAD Chair.
5. After each weekly PAD Committee meeting, a written decision will be mailed to your Metro Section Representative.
6. **SERVING THE PENALTY:** Once it has been determined that a player or coach is to be suspended, that player or coach *may not* participate in any games for the duration of the suspension. ***However, the suspended player or coach must present him or herself to the center referee before the start of each game, announce to the center referee that he or she has been suspended and is not eligible to participate in that game and have the center referee note on the game card and Non-Participation Report form that the player/coach did not participate in that particular game.***  
  
***When the Non-Participation Report form has been completed, it must be returned to the Metro Section PAD Chair.*** A copy of the Cal North Non-Participation Report form can be found on the CYSA website and on the CYSA District 6 website (d6soccer.org).
7. Teams that receive red cards *will be penalized in the standings.* Teams that receive two (2) red cards in a season ***will be placed on probation.*** Teams which receive more than two (2) red cards in a season will be reviewed for further disciplinary action up to and including suspension of the entire team from the Metro Section.